

AGENDA
INSTITUTIONAL ERGONOMICS COMMITTEE

October 20, 1999 Meeting

Welcome and Introductions

Denny Erickson's Comments

Review of Charter

- Role of IEC
 - Policy-making
 - Decision-making
 - Alignment with LIR requirements
- Role of 'other' Ergonomic Committees
- Role of ergonomic initiatives

Committee Governance

- Need for bylaws?
- Chair and Vice Chair
- Rotation on/off IEC
- Meeting Schedule--frequency and duration
- Meeting mechanics--agenda setting, focus
- Involvement of employees, managers, contractors

Issues (not rank-ordered)

- Current Ergonomic Initiatives
- Revision of LIR--
 - Design review
 - Training requirements
 - Qualified person
 - 'More teeth'
- Employee fears of reporting injuries and illnesses
- Policy making
- Special accommodations--ADA
- Equipment selection
- Employee Ergonomic Newsletters/editorials
- Etiology of disorders---home vs. work
- Management support of recommendations

Identify Planning Issues

Identify Next Steps and Plan Next Meeting